

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of September 12, 2023

ITEM: **INDEPENDENT CONTRACTOR SERVICES AGREEMENT
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND NV
CONSTRUCTION LLC FOR CONSTRUCTION AT 1216 SOLANO
AVENUE**

PREPARED BY: **SCOT JAFFE, DIRECTOR OF MAINTENANCE & OPERATIONS
JACKIE KIM, CHIEF BUSINESS OFFICIAL**

TYPE OF ITEM: **CONSENT**

PURPOSE: The purpose of this item is for the Board of Trustees to approve the Independent Contractor Services Agreement with NV Construction for construction services at 1216 Solano Ave.

BACKGROUND INFORMATION: The Albany Unified School District's main offices are currently located in leased space in Berkeley CA. To relocate the main administrative office into a District-owned building located at 1216 Solano Avenue in Albany, the space needs to be modified to provide private offices and a conference room.

DETAILS: This project addresses the modifications to the existing space to accommodate the incoming staff. Private offices and a conference room will be built at the site.

FINANCIAL INFORMATION: The District's Program Manager (DCA) solicited bids for this work from 26 vendors. Two bids were received. NV Construction LLC provided the best price for the work at \$104,718 and is able to meet the District's desired schedule. This bid process and the resulting agreement are brought forward under the California Uniform Public Construction Cost Accounting Act (CUPCCAA) guidelines, which permit the District to follow an informal bid process and award a contract to the vendor providing the best value to the District for projects up to \$200,000. An allowance of \$20,000.00 is recommended.

- NV Construction LLC contract amount: \$104,718
- Allowance for Unforeseen Conditions: \$20,000
- Total authorization: \$124,718

The cost will be covered by the bond measure.

STRATEGIC OBJECTIVES ADDRESSED:



Objective #1: *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*



Objective #2: *Support the Whole Child. Goal: We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*



Objective #3: *Communicate and Lead Together. Goal: All stakeholders will collaborate and communicate about decisions that guide the sites and district.*

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| <p>RECOMMENDATION: For the Board of Trustees to approve the Independent Contractor Services Agreement with NV Construction for construction services at 1216 Solano Ave.</p> |
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