



**ALBANY UNIFIED SCHOOL DISTRICT  
Board of Education**

***Annual Board of Education Reorganization***

December 13, 2022

# ***Annual Board of Education Reorganization***

The ***Annual Board of Education Reorganization*** is held each December as called for in the Board Governance Handbook. This includes:

1. Statement of Interest in President and Vice President positions
2. Election of Board President
3. Election of Board Vice-President
4. Appointment of Superintendent as Board Secretary

## ***Protocols*** (from the [AUSD Board of Education Governance Handbook](#)):

**Principles:** It is in the best interest of the Board that its officers be both willing and able to carry out the relevant duties. Effective Board members are not necessarily effective Board presidents, nor do all members have the time needed to provide effective leadership.

### **Protocols:**

- At the first regular meeting in December, the Board elects a president and vice-president.
- Board members should make known at an open meeting before the vote whether they would be willing to retain/assume either office.
- At the Organization meeting, the Superintendent will preside over the election of the president. The newly elected president will preside over the election of the vice-president.
- Any Board member may nominate any other member, including the current officers, for either office.

## *Protocols (continued)*

- There is no limit to the number of times a member may serve as an officer, nor is there any expectation that all members will serve as officers or automatically rotate into either position.
- The presiding officer shall ask each member whether he or she wishes to nominate someone for the position. The member may nominate him/herself or another member, or may decline to make a nomination. The nominated member will be asked to accept the nomination.
- If the member declines to accept the nomination, he/she will not be considered to have been nominated. No second is required for a nomination.
- After all nominations have been made, the Board shall take a vote for each nominee. If nominated, a member may vote for him/herself. No member may abstain from voting. In the case of a tie, the presiding officer will hold a runoff vote.

# *Process for Election of Board President*

## **1. Statement of Interest in Assuming A Role:**

- Each Trustee can state if they are interested or not interested.
- Once each has given statement, move to Formal Nominations.

## **2. Formal Nominations:**

- Superintendent asks each Trustee if she/he wishes to nominate someone for the position of President of the Board for the term of December 2022 - December 2023.
- The Board Members may nominate themselves or another member, or may decline to make a nomination.
- Board Members make FORMAL nominations.
- If a Board Member is nominated, Superintendent asks if the member accepts the nomination.
- If the Board member declines to accept the nomination, she/he will not be considered to have been nominated.
- *No second is required for a nomination.*

## ***Process for Election of Board President (continued)***

**3. Public Comments:** Open for Public Comments on the Board President nominations

**4. Formal Vote:** In addition to the Protocols as set forth in the Board Governance Handbook, the following process is taken if there are multiple nominations:

- If there are ***multiple nominations*** for President and/or Vice-President, then the order of voting for each nominee will be determined by a random draw of names. Nominees' names will be placed in a cup and will be drawn by a neutral party (not a current or former Board member nor the Superintendent). The Superintendent then calls for a vote for each nominee.
- The Board is polled for each nomination by roll call vote starting with Student Board Members, then alphabetically by last name.
- Superintendent tallies votes and announces Member with the most votes. (*\*Student Board Members votes are advisory only*).
- The newly-elected President accepts the nomination and thanks the Board.
- The new President takes over to complete the process for Vice President.

# *Process for Election of Vice President*

## **1. Statement of Interest in Assuming A Role as Vice President:**

- Each Trustee can state if they are interested or not interested.
- Once each has given statement, move to Formal Nominations.

## **2. Formal Nominations:**

- Newly-Elected President asks each Trustee if she/he wishes to nominate someone for the position of Vice President of the Board for the term of December 2022 - December 2023.
- The Board Members may nominate themselves or another member, or may decline to make a nomination.
- Board Members make FORMAL nominations.
- If a Board Member is nominated, President asks if the member accepts the nomination.
- If the Board member declines to accept the nomination, she/he will not be considered to have been nominated.
- *No second is required for a nomination.*

## ***Process for Election of Board Vice - President (continued)***

**3. Public Comments:** Open for Public Comments on the Board Vice President nominations

**4. Formal Vote:** In addition to the Protocols as set forth in the Board Governance Handbook, the following process is taken if there are multiple nominations:

- If there are ***multiple nominations*** for President and/or Vice-President, then the order of voting for each nominee will be determined by a random draw of names. Nominees' names will be placed in a cup and will be drawn by a neutral party (not a current or former Board member nor the Superintendent). The President then calls for a vote for each nominee.
- The Board is polled for each nomination by roll call vote starting with student board members, then alphabetically by last name.
- President tallies votes and announces Member with the most votes. (*\*Student Board Members votes are advisory only*).
- The newly elected President accepts the nomination and thanks the Board.
- The President then moves to Appointment of Superintendent as Secretary of the Board

# **Appointment of Superintendent as Secretary of the Board**

Board Policy 9100 calls for the appointment of a Secretary to the Board of Trustees at the Annual Organizational Meeting. The Superintendent serves as Secretary to the Board as called for in Board Policy 9122, Secretary. In order to comply with Board policy, the Board shall annually appoint the Superintendent as Secretary each year.

The newly-elected President requests a motion to appoint Superintendent Dr. Frank Wells as Secretary to the Board of Education for December 2022-December 2023.