

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of August 16, 2022

**ITEM: INDEPENDENT CONTRACTOR SERVICES AGREEMENT
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND
FUTURE FLOORING GROUP**

**PREPARED BY: SCOT JAFFE, DIRECTOR OF MAINTENANCE & OPERATIONS
JACKIE KIM, CHIEF BUSINESS OFFICIAL**

TYPE OF ITEM: CONSENT

PURPOSE: The purpose of this item is for the Board of Trustees to approve the Independent Contractor Services Agreement with Future Flooring Group to remove existing flooring, make repairs, and install carpet at 1216 Solano Ave.

BACKGROUND INFORMATION: Formerly leased by the YMCA, 1216 Solano Ave is now to be used as the Enrollment Center and office space for 18 District staff members. The floor is partly concrete and partly worn laminate which is in very poor condition. Areas of the floor are damaged from removed casework and furniture. Before the staff workspaces can be installed the floor needs to be repaired and carpeted. This will provide a quieter and more comfortable work environment.

DETAILS: The Maintenance and Operations Department solicited bids for the work from four contractors using the California Uniform Procedure for Construction Cost Accounting (CUPCCA), which permits informal bidding of projects up to \$200,000. Future Flooring Group submitted the lowest responsive bid and is being recommended for the work. Future Flooring Group's bid and the basis for the construction agreement is \$21,679.15.

FINANCIAL INFORMATION: The Enrollment Center flooring project is funded by the portion of the State Facilities Funding Grant designated for site improvements at the June 14, 2022 Board meeting.

STRATEGIC OBJECTIVES ADDRESSED:



Objective #1: *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*



Objective #2: *Support the Whole Child. Goal: We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*



Objective #3: *Communicate and Lead Together. Goal: All stakeholders will collaborate and communicate about decisions that guide the sites and district.*

<p>RECOMMENDATION: Approve the Independent Contractor Services Agreement with Future Flooring Group to remove existing flooring, make repairs, and install carpet at 1216 Solano Ave.</p>
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