



ALBANY CITY COUNCIL – MINUTES

Virtual Meeting

Albany, CA 94706

Monday, January 3, 2022

REGULAR MEETING: 7:00 PM

1. CALL TO ORDER

2. ROLL CALL

Present: Council Members Gary, McQuaid, and Nason, Vice Mayor Tiedemann, Mayor Jordan

Absent: None

Council Member Gary read the Albany Land Acknowledgment Statement as adopted by the City Council per City of Albany Minute Action, November 15, 2021.

3. REPORT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

4. CEREMONIAL MATTERS

5. CITY MANAGER REPORT

City Manager Nicole Almaguer reported the Albany Target store had a fire and is closed until further notice due to the damage from the fire. Congratulations to the Albany Community Emergency Response Team (CERT) group who received a \$25,000 grant from the Pacific Gas and Electric Company (PG&E), and more information on how to support the group can be found by visiting albanycert.org. The annual compliance report and audit specifically to the Alameda County Transportation Commission was submitted on time, and the number of findings on the overall analysis was reduced from three to one this year. Albany has a free Home Buyer Education Workshop on January 22nd and 29th for community members to discuss ways to secure a home, visit echofairhousing.org for more information. The community survey on the long-term parklets is ongoing and the community is encouraged to complete the survey online. A reminder that COVID-19 testing is available on Tuesdays at the Community Center and appointments can be made by visiting cur.tv/Albany.

6. GOOD OF THE CITY/PUBLIC COMMENT

Mayor Jordan opened the Good of the City.

A summary of public comment is as follows: None

7. CONSENT CALENDAR

7-1. Minutes – December 20, 2021

Staff recommendation: Approve

7-2. Ratification of Payroll – Date Paid 12/17/2021 Net Amount \$364,310.34, Taxes/Benefits/Deductions \$366,651.60, Total Payroll \$730,961.94



ALBANY CITY COUNCIL – MINUTES

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Staff recommendation: Ratify

- 7-3.** Advisory Body Appointment – Anthony Gray appointed by Council Member Gary to the Charter Review Committee

- 7-4.** Amendments to the Salary Schedule for Various Hourly Employee Classifications to Comply with State of California Minimum Wage Increase

Staff recommendation: that the Council adopt Resolution No. 2022-01, approving the new salary ranges

- 7-5.** Active Transportation Safety Historic Data Analysis

Mayor Jordan recommendation: informational item

- 7-6.** Appointment Update to Alameda County Mosquito Abatement District

Mayor Jordan recommendation: that the Council appoint Mayor Jordan as the appointee to the Alameda County Mosquito Abatement District

Staff recommendation: informational only

Mayor Jordan asked if anyone wishes to remove items from the consent calendar.

A summary of public comment is as follows: None

MOTION:

Moved by Council Member McQuaid, seconded by Council Member Nason, to approve the consent calendar.

AYES: Council Members Gary, McQuaid, and Nason, Vice Mayor Tiedemann, Mayor Jordan

NOES: None

Motion carried and so ordered.

8. PRESENTATION

9. PUBLIC HEARING

10. UNFINISHED BUSINESS

- 10-1.** Community Satisfaction & Racial Equity Survey Services Contract Award

Staff recommendation: that the Council adopt Resolution No. 2022-02, authorizing the City Manager to execute Contract No. C22-01 with Probolsky Research for community satisfaction & racial equity survey services in an amount not to exceed \$57,500



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City Manager Almaguer presented the staff report. The report summarizes the response to the request for the proposals. The firm, Probolsky Research, was the most competitive, and it is recommended that the Council consider authorizing the City Manager to execute a contract for the services included within the proposal. One suggestion is for a subcommittee of the City Council be established coordinating with staff and consultant to review the draft survey questions. Because of the racial equity component, it is also important to include input from the Social & Economic Justice Commission with a subcommittee identified to coordinate with staff and the consultant on the racial equity component of the survey.

Probolsky Research Consultant Adam Probolsky explained that the Probolsky Research foundationally starts with making sure the firm captures the opinions of every corner of every community which they are involved. The firm begins with a multilingual approach by ensuring an English and Spanish option, while exploring other language needs. Similarly, Probolsky Research ensures communication with individuals through all aspects such as through landlines, mobile phones, text message or email. If the firm does not see representation of all community members, various tools are available to ensure matches based on age, gender, race, and geography. The firm has a focus on language and mode. Probolsky Research represents the voice of the community in the research and will represent the community in every way.

Probolsky Research is a woman-owned, Latino-owned company and majority-minority staffed. The firm has very specific questions that they ask, and the questions we ask are not targeted based on race, but rather they are targeted based on community to ensure capturing the voice of all residents.

A summary of public comment is as follows: concern that a male in a leadership position answering questions for this company; concern about no African Americans working for the company; a suggestion for the Council to look for another group with proper experience needed for the racial equity aspect.

A summary of Council comment is as follows: questions regarding engagement and outreach approach; a preference to see a firm that is local that is Latina or African American owned as part of the contender; a suggestion for Probolsky Research to return to the Council with more information regarding the scope of their work and experience conducting racial equity surveys.

City Attorney Mala Subramanian clarified that the City is prohibited from giving any preferential treatment on contracts based off race, sex, color, ethnicity, or natural origin.

City Manager Almaguer clarified that the process is collaborative with the consultants and staff, so there would conceivably be a subcommittee of the City



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Council with two members to work with staff and the consultants on the preparation of the overall survey and questions. There would be engagement with each department in terms of the services and programs provided by the City, specifically for the role of the Social & Economic Justice Commission, there would be a subcommittee of that group to work directly with the consultants and staff regarding the racial equity component of the survey.

11. NEW BUSINESS

11-1. Update to City Council Procedures & Policies

Council Member McQuaid recommendation: that the Council approve the proposed amendment to the City Council Procedures & Policies to add additional policy language regarding submittal of agenda items

Council Member McQuaid presented the staff report. She explained that the item is a clarification to the existing procedures and policies. It reflects the City Manager – Council form of government in clarifying Council makes policy and refers to the City Manager for implementation. The item ensures that the Council obtains a full picture of items that are being proposed and offers a broader understanding of what the Council is discussing at the time.

A summary of public comment is as follows: support for the item, and recommendation that staff provide information to assist the Council in making quality decisions.

A summary of Council comment is as follows: the item adds a reminder to Council members on the process; a suggestion for defined timelines; staff review/analysis should be preliminary pending further direction from the full Council.

MOTION:

Moved by Council Member Nason, seconded by Council Member McQuaid, to approve the proposed amendment to the City Council Procedures & Policies to add additional policy language regarding submittal of agenda items.

AYES: Council Members Gary, McQuaid, and Nason, Vice Mayor Tiedemann, Mayor Jordan

NOES: None

Motion carried and so ordered.

12. COUNCIL SUBCOMMITTEE REPORTS, COUNCIL MEMBER REPORTS ON APPOINTED REPRESENTATION OF ALBANY, AND OTHER MEETINGS AND EVENTS

City Council Appointed Representation Bodies	Appointee	Alternate
Alameda County Mayors' Conference	Jordan	Tiedemann
Alameda County Transportation Commission	Nason	Jordan



ALBANY CITY COUNCIL – MINUTES

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Monday, January 3, 2022

Alameda County Waste Management Authority	Jordan	Nason
Association of Bay Area Government	Gary	Tiedemann
East Bay Community Energy JPA Board	Tiedemann	Jordan
East Bay Sports Field Recreational Authority JPA	Nason	Gary
Housing Authority of Alameda County	McQuaid	N/A
League of California Cities (East Bay)	McQuaid	Tiedemann
Alameda County Mosquito Abatement District	Nason	N/A
Alta Bates Hospital Task Force	McQuaid/Nason	N/A
Rausser College of Natural Resources Dean's Advisory Committee on the Gill Tract (DAC)	Gary	N/A
City/AUSD/UC - 2X2X2	Jordan/Tiedemann	N/A
Police & Fire Pension Fund Board	Jordan	McQuaid
Alameda County Paratransit Advisory & Planning Committee (PAPCO)	(vacant)	N/A

No meetings to report.

13. FUTURE AGENDA ITEMS

None.

14. ANNOUNCEMENT OF CITY MEETINGS AND EVENTS

Council Member Gary thanked the Albany Fire Department for the toy giveaway.

Upcoming City Events – please check on City website www.albanyca.org under City Calendar web page for up-to-date information

Upcoming City Meetings

1. Economic Development Committee Meeting, Thursday, January 6, 5:00 PM, Virtual Meeting via phone/video conferencing
2. Arts Committee Meeting, Monday, January 10, 7:00 PM, Virtual Meeting via phone/video conferencing
3. Planning & Zoning Commission Meeting, Wednesday, January 12, 7:00 PM, Virtual Meeting via phone/video conferencing
4. Parks, Recreation & Open Space Commission Meeting, Thursday, January 13, 7:00 PM, Virtual Meeting via phone/video conferencing
5. City Council Meeting, Tuesday, January 18, 7:00 PM, Virtual Meeting via phone/video conferencing



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15. ADJOURNMENT

8:14 p.m. There being no further business before the City Council, Mayor Jordan adjourned the meeting.

Minutes submitted by Anne Hsu, City Clerk.

Preston Jordan
Mayor

Attest:

Anne Hsu, City Clerk