

**CITY OF ALBANY
CITY COUNCIL AGENDA
STAFF REPORT**

Agenda Date: October 18, 2021
Reviewed by: NA

SUBJECT: Review of Advisory Body Work Plan.

REPORT BY: Anne Hsu, City Clerk

SUMMARY

This report is a continuation of the 2021-2023 Advisory Body Work Plans as developed by the Advisory Bodies to the City Council. The work plans are submitted to the City Council by the Advisory Bodies for Council review and approval. This work plan being presented is provided in the new work plan template recently approved by the Council. This work plan covers a period of two years from July 1, 2021 – June 30, 2023.

STAFF RECOMMENDATION

That the Council:

1. Receive presentation regarding the work plan developed by the Planning & Zoning Commission.
2. Provide any comments or direction regarding the proposed work plan.
3. Approve work plan for implementation by the Advisory Body.

BACKGROUND/DISCUSSION

Advisory Bodies to the City Council include the Arts Committee, Charter Review Committee, Climate Action Committee, Community Media Access Committee, Economic Development Committee, Financial Advisory Committee, Parks, Recreation & Open Space Commission, Planning & Zoning Commission, Social & Economic Justice Commission, and the Transportation Commission. The Police & Fire Pension Board is defined in the City Charter for specific focused purposes, and as such does not complete a work plan. The Police & Fire Pension Board oversees the investments and stability of the retirement plan for public safety employees who were hired prior to July 1, 1971.

Per Council action in February 2015, the Council will now receive work plan presentations every two years. The review of the work plans is intended to highlight recent accomplishments and outline priority focus areas for each of the Advisory Bodies. The work plans are also intended to help further the Council's Strategic Plan and denote relativity to the Strategic Plan when applicable. The work plans are to prioritize implementation of the Council's Strategic Plan. The current City Council Strategic Plan runs through June 30, 2021. As the Council

initiates an update to the Strategic Plan, additional goals and objectives may need to be incorporated into certain advisory body work plans as relevant.

On May 3, 2021 the Council received presentations and approved the work plans for the Arts Committee and the Parks, Recreation & Open Space Commission, The Council took subsequent action to update the advisory body work plan template and adopted the revised template on June 21, 2021. Following the approval of the work plans for the Arts Committee and the Parks, Recreation & Open Space Commission, the work plans for Charter Review Committee (9/7/2021), Climate Action Committee (9/7/2021), Economic Development Committee (9/7/2021), Transportation Commission (9/20/2021), and Community Media Access Committee (10/4/2021) were also approved with the updated template in subsequent City Council meetings. The remaining advisory body work plans that will be presented to the Council will continue to utilize the updated template.

In addition, per Council policy, should any changes to a Council approved work plan be desired by an advisory body, a “Work Plan Amendment Request” must be submitted by the Advisory Body to the Council for review and approval. No changes can be requested after November 1st in the second year of the work plan.

Work plan presentations by the remaining advisory bodies to the City Council will be scheduled over the course of the next several Council meetings.

SUSTAINABILITY CONSIDERATIONS

A number of the priority projects, policy and/or programs included on the work plans include opportunities to increase sustainability within the City.

FINANCIAL CONSIDERATIONS

None.

Attachments

1. Planning & Zoning Commission (PZC) Work Plan 2021-2023