

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD AGENDA BACKUP**

**Regular Meeting of March 11, 2025**

**ITEM: INDEPENDENT CONTRACTOR SERVICES AGREEMENT  
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND  
GUIDEPOST SOLUTIONS, LLC FOR SECURITY CAMERA  
SYSTEMS UPGRADE CONSULTATION AND DESIGN SERVICES  
AT SECONDARY SCHOOLS**

**PREPARED BY: CHRIS THOMAS, INTERIM CHIEF BUSINESS OFFICIAL,  
SCOT JAFFE, DIRECTOR OF MAINTENANCE & OPERATIONS**

**TYPE OF ITEM: REVIEW AND ACTION**

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**PURPOSE:** The purpose of this item is for the Board of Trustees to review and approve the Independent Contractor Services Agreement with Guidepost Solutions, LLC for security camera systems upgrade consultation and design services for Albany Middle and High Schools.

**BACKGROUND INFORMATION:** The security cameras and user interface at Albany Middle and High Schools is outdated and unreliable. The 2023 safety audit and 2022 security audit both identified security cameras as an area for improvement.

In order to move forward with a plan to address some of these safety concerns through the installation of an updated security surveillance system at the Albany Middle School and Albany High School, staff is recommending that we work with a qualified vendor who can develop a detailed plan and specifications that include the latest technology advances in camera technology, including artificial intelligence integration, and increased effectiveness based on strategic positioning.

Guidepost Solutions, LLC specializes in security systems design and engineering for educational institutions and diverse public-sector organizations. They have provided Albany Unified School District with a proposal for designing enhancements to its security infrastructure, developing a Request for Proposals (RFP), and a comprehensive security system design for the district's Middle and High schools. They are committed to providing meticulous, future-focused security solutions. Their team of experts brings extensive experience in designing, engineering, and implementing security systems for K–12 districts, ensuring the safety and well-being of students, staff, and visitors. They focus on:

1. **Holistic Assessments** – Performing thorough evaluations of existing security measures and identifying vulnerabilities across multiple facilities.
2. **Tailored Security System Designs** – Creating integrative designs that align with each school's unique needs, district policies, and budget considerations.
3. **Industry-Leading Expertise** – Ensuring compliance with local, state, and federal regulations, as well as best practices derived from our work with school districts nationwide.
4. **Detailed RFP Development** – Drafting comprehensive, clear, and actionable Requests for Proposals that simplify the selection process and attract high-quality vendor responses.

**DETAILS:** Guidepost Solutions specializes in security system design and engineering for educational institutions. Under this agreement, they will meet with District staff, observe and document current conditions, produce bid drawings and specifications, compile RFP documents, and assist with identifying qualified contractors.

Additional optional services, which could be engaged under a separate agreement, include bid review and recommendation, shop drawing review, construction review, and final walkthrough and acceptance.

**FINANCIAL INFORMATION:** The total cost of \$35,850.00 will be funded by Bond proceeds.

**STRATEGIC OBJECTIVES ADDRESSED:**



**Objective #1:** *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*



**Objective #2:** *Support the Whole Child. Goal: We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*



**Objective #3:** *Communicate and Lead Together. Goal: All stakeholders will collaborate and communicate about decisions that guide the sites and district.*

**RECOMMENDATION:** Approve the Independent Contractor Services Agreement with Guidepost Solutions, LLC for security camera systems upgrade consultation and design services at secondary schools