

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD AGENDA BACKUP**

**Regular Meeting of October 24, 2023**

**ITEM: PROCEED WITH REQUEST FOR PROPOSALS (RFP) FOR  
SOLAR PANEL INSTALLATION AT DISTRICT SCHOOL SITES**

**PREPARED BY: SCOT JAFFE, DIRECTOR OF MAINTENANCE & OPERATIONS  
JACKIE KIM, CHIEF BUSINESS OFFICIAL**

**TYPE OF ITEM: REVIEW AND ACTION**

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**PURPOSE:** The purpose of this item is for the Board of Trustees to review and approve NV5 to proceed with a Request for Proposals (RFP) to install photovoltaic panels at six District school sites.

**BACKGROUND INFORMATION:** The District is committed to reducing dependence on the burning of fossil fuels by potentially investing in renewable clean energy through the design and construction of solar photovoltaic cell (PV) systems at each of the District's six sites. At the December 14, 2021 meeting, the Board approved an Independent Contractor Service Agreement with Sage Energy Consulting (now NV5) to provide interconnection application assistance and PV feasibility, procurement, and contracting support.

The Agreement is divided into phases. Phase One is to prepare and Submit Interconnection Applications for each of the District's campus sites, providing the required information, data, and PV systems design sufficient for interconnection application requirements. This phase is complete. Phase two consists of five tasks:

1. A Desktop Feasibility Review
2. An Investment Grade Feasibility Study (Board approval is required)
3. RFP Preparation (Board approval is required)
4. Proposal Evaluation and Vendor Selection
5. Contracting Management

The Board approved the above tasks and requirements.

**DETAILS:** The Desktop Feasibility Review was delivered on March 11, 2022. It was reviewed by the Director of M&O, Chief Business Official, and the Environmental Action Plan Committee. In September of 2022 NV5 was giving approval to move forward with the

Investment Grade Feasibility Study. This Study was delivered on May 18, 2023. The Study was reviewed by the Superintendent, Chief Business Official, Director of M&O, the Environmental Action Plan Committee, and the site Principals. District is now ready to move forward with the preparation of an RFP for PV panels. Director of M&O presented the study and data at the October 10, 2023 Board of Education meeting and the board discussed the item.

**FINANCIAL INFORMATION:** According to the Agreement which was approved by the Board on December 14, 2021, this task is included in the agreement without additional cost.

### **STRATEGIC OBJECTIVES ADDRESSED:**



**Objective #1:** *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*



**Objective #2:** *Support the Whole Child. Goal: We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*



**Objective #3:** *Communicate and Lead Together. Goal: All stakeholders will collaborate and communicate about decisions that guide the sites and district.*

<p><b>RECOMMENDATION:</b> Approve NV5 to proceed with a Request for Proposals (RFP) to install photovoltaic panels at six District school sites.</p>
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