

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 18, 2024

**ITEM: DISPOSAL OF OBSOLETE INSTRUCTIONAL MATERIALS
THROUGH SALE, DONATION, OR DESTRUCTION**

**PREPARED BY: ANNE SHIN, Ed.D.
ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES**

TYPE OF ITEM: CONSENT

PURPOSE: The purpose of this item is for the Board of Trustees to approve the disposal of obsolete instructional materials through sale, donation, or destruction.

BACKGROUND INFORMATION: Albany Unified School District is committed to providing students with high-quality, state-standards aligned instructional materials. When new instructional materials have been adopted and purchased, obsolete instructional materials are removed from circulation and use.

The California Education Code and District Board Policy and Administrative Regulation 3270 - Sale and Disposal of Books, Equipment and Supplies, provides a process for the District to declare instructional materials obsolete, with a recommendation that they be sold or disposed of by a variety of methods.

A public service notice will be published in a local newsletter and provided to local news media at least 60 days prior to the proposed sale. Community members may address the Board regarding the proposed sale of obsolete and/or no longer needed instructional materials prior to the actual sale.

Sale, donation, or disposal of the identified obsolete instructional materials will not commence prior to ***August 23, 2024***. Materials that are not sold will be offered to the public and/or donated. Materials that are not accepted by the public or able to be donated will be destroyed.

DETAILS: The following instructional materials that were used at Albany High School are now obsolete and need to be sold, donated, or otherwise disposed of. There are no teacher resource materials for any of these books unless noted otherwise. These books have been replaced by other titles or more current editions.

Subject: World Language

Title: Barron's AP Spanish With MP3 Cd, 8th Edition, 2014

Publisher: Barron's Educational Series

ISBN: 978-1438073910

Qty: 41

Subject: Science

Title: Environment, c. 2012

Publisher: Raven/Berg

ISBN: 978-0-470-94570-4

Qty: 88

Subject: Mathematics

Title: Discovering Geometry: An Inductive Approach, c. 1993

Publisher: Key Curriculum Press

ISBN: 0-9136684-08-2

Qty: 36

Subject: Mathematics

Title: Geometry, c. 2001

Publisher: McDougal Littell

ISBN: 978-0-395-93777-8

Qty: 85

FINANCIAL INFORMATION: Potential revenue to the general fund from possible obsolete instructional materials sales.

STRATEGIC OBJECTIVES ADDRESSED:



Objective #1: *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*

<p>RECOMMENDATION: APPROVE THE DISPOSAL OF OBSOLETE INSTRUCTIONAL MATERIALS THROUGH SALE, DONATION, OR DESTRUCTION</p>
