

**CITY OF ALBANY  
CITY COUNCIL AGENDA  
STAFF REPORT**

Agenda Date: June 3, 2024  
Reviewed by: NA

**SUBJECT:** Charter Amendment Regarding Delegating Appointment Authority for City Officers and Department Heads from the City Council to the City Manager, Except for the City Attorney and Delegating Authority Organizing the City to the City Manager

**REPORT BY:** Anne Hsu, City Clerk  
Mala Subramanian, City Attorney

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**STAFF RECOMMENDATION**

That the Council adopt Resolution No. 2024-43, Charter Amendment for the November 5, 2024 General Municipal Election

**CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

This action relates to organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and therefore is not a “project” within the meaning of the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines, section 15378(b)(5).

**BACKGROUND/DISCUSSION**

On May 20, 2024, the City Council directed staff to move forward with the possible placement of a City Charter amendment on the November 5, 2024 General Municipal Election ballot. The Charter Amendment would delegate appointment authority for City Officers and Department Heads, from the City Council to the City Manager, except for the City Attorney. In addition, the Charter Amendment would delegate authority organizing the City to the City Manager.

The Council may take public comment and is free to propose additions, deletions or other changes to the text of the measure during this meeting. If the Council wishes to place the Charter amendment measure on the ballot as written, or with minor amendments, it may adopt the attached resolution with Charter amendment language.

If placed on the ballot and approved by a majority of Albany voters, the Charter amendment would become legally effective.

## **FINANCIAL CONSIDERATIONS**

Each measure placed on the ballot will be incorporated into the overall costs as part of the election. In 2022, the cost of the election with 1 ballot measure was approximately \$104,000. No additional cost to implement the Charter Amendment if passed by the Albany electors.

### **Attachment**

1. Resolution No. 2024-43