

**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD AGENDA BACKUP**

**Regular Meeting of April 8, 2025**

**ITEM:**                    **QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS  
Q3: JANUARY - MARCH 2025**

**PREPARED BY:**     **ANNE SHIN, Ed.D.,  
ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES**

**TYPE OF ITEM:**    **CONSENT**

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**PURPOSE:** The purpose of this item is for the Board of Education to approve the Quarterly Report on Williams Uniform Complaints for Q3: January - March 2025.

**BACKGROUND INFORMATION/DETAILS:**

California Education Code Section 35186 that states the Superintendent of Schools is to provide a quarterly report to the local Board of Education and to the County Superintendent of Schools summarizing the nature and resolution of complaints filed under the Williams Uniform Complaint Procedures. The report must include the number of complaints by general subject area, the number of resolved and unresolved complaints, and must be publicly presented at a regularly scheduled meeting of the Board of Education.

**STRATEGIC OBJECTIVES ADDRESSED:**



**Objective #2: Support the Whole Child. Goal:** *We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*



**Objective #3: Communicate and Lead Together. Goal:** *All stakeholders will collaborate and communicate about decisions that guide the sites and district.*

**RECOMMENDATION: Approve the Quarterly Report on Williams Uniform Complaints for  
Q3: January - March 2025**



## Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186]

District: Albany Unified School District

Person completing this form: Anne Shin, Ed.D. Title: Assistant Supt.

Quarterly Report Submission Date:  
(check one and include year)

- ☐ October \_\_\_\_\_ (for July-Sept)  
☐ January \_\_\_\_\_ (for Oct-Dec)  
☒ April 2025 (for Jan-Mar)  
☐ July \_\_\_\_\_ (for Apr-June)

Date for information to be reported publicly at governing board meeting: April 8, 2025

Please check the box that applies:

- ☐ No complaints were filed with any school in the district during the quarter indicated above.  
☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area                  | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0                     |            |              |
| Teacher Vacancy or Misassignment      | 0                     |            |              |
| Facilities Conditions                 | 1                     | 1          |              |
| TOTALS                                | 1                     | 1          |              |

Sara Stone

Print Name of District Superintendent

[Signature]

Signature of District Superintendent

April 8, 2025

Date

Please return completed form to Phillip Owens  
eFax: (510) 670-3236 | Email: [phillipo@acoe.org](mailto:phillipo@acoe.org)