



**ALBANY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SPECIAL MEETING/WORKSHOP - MINUTES**

**August 8, 2023 2022**

**Ocean View Elementary School (LIBRARY)**

1000 Jackson Street, Albany, CA 94706

**6:00 - 9:00 pm**

---

**OPEN SESSION**

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:06pm

**Roll Call:**

**Trustees Present:** Ron Rosenbaum, Sadia Khan, Becky Hopwood, Melissa Boyd, Esq., Vice President; Veronica Davidson, President, and Superintendent Frank Wells, Ed.D.

**District Staff:** Jackie Kim, Chief Business Official, Anne Shin, Ed.D, Assistant Superintendent of Educational Services, Deb Brill, Executive Director of Student Services; Brian Biggs, Ed.D., Senior Director of Special Education; Marina Gonzalez, Chief Human Resources Officer, Julie Sen, Executive Assistant to the Superintendent, Michelle Sinclair, Executive Director of Professional Development & Assessment

**Guests Facilitator:** Attorney Harold Freiman, Esq., of Lozano Smith Attorneys at Law

**2. READING OF AUSD MISSION & VISION STATEMENT AND MEETING NORMS**

Board members read the AUSD Mission & Vision statement and the meeting norms.

**3. APPROVAL OF AGENDA**

**Motion:** motion to approve the agenda by Trustee Khan; seconded by Trustee Rosenbaum.

A roll call vote was taken and all voted in favor. The motion passed unanimously.

**4. REVIEW AND DISCUSSION OF WORKSHOP TOPICS:**

Attorney Harold Freiman, Esq., facilitated a workshop on Board Governance.

This included a review of some of the AUSD Board Bylaws, the Board Governance Handbook, and Brown Act requirements (updates and clarifications) around committees, allowing board members to attend via zoom, and a few Public Records Act updates. The Board discussed the group email for the public to respond to emails sent to the Board: [BoardofEd@ausdk12.org](mailto:BoardofEd@ausdk12.org). Dr. Wells stated that he could respond to those on behalf of the Board and himself.

**5. ADJOURNMENT**

The meeting adjourned at approximately 8:45pm.