

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 18, 2024

ITEM: **ALAMEDA COUNTY OFFICE OF EDUCATION BILLING SERVICES
AGREEMENT**

PREPARED BY: **DEBORAH BRILL, EXECUTIVE DIRECTOR OF STUDENT SERVICES
JACKIE KIM, CHIEF BUSINESS OFFICIAL**

TYPE OF ITEM: **CONSENT**

PURPOSE: The purpose of this item is for the Board of Trustees to approve the Agreement with Alameda County Office of Education Billing Services.

BACKGROUND INFORMATION: Albany Unified School District along with most other school districts in Alameda County has applied for Mental Health Funding in Cohort 2. The approval of this contract is one of the qualifying factors in order for ACOE to manage this billing process for us. We are pursuing this funding with the hope of restoring some of our Mental Health Specialist FTE.

DETAILS: This contract allows us to work with ACOE to manage our billing once we qualify as part of this Mental Health funding. ACOE will provide us with training and needed forms to present the data required for claims reimbursements. They will prepare the reimbursements for us. We will be able to bill for all sorts of existing services that are provided by AUSD's Counselors, Psychologists, Mental Health Specialists, and Interns. In order to do this, we will be collecting family's insurance information as part of the Aeries Verification Process.

FINANCIAL INFORMATION:

AUSD shall pay ACOE by the number of processing and administrative hours worked. In accordance with regulations 42 CFR §447.10 and 22 CCR § 51502.1, ACOE will validate the number of hours worked on the project by assuming 20% of the Claims Manager time at \$84.00/hour and 80% of the Billing Analyst time at \$51/hour. For CLIENT convenience, this typically amounts in and around to 12.0 percent charged to the LEA, however a percentage charge is prohibited by Federal regulations.

STRATEGIC OBJECTIVES ADDRESSED



Objective #1: *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*



Objective #2: *Support the Whole Child. Goal: We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*

<p>RECOMMENDATION: APPROVE THE AGREEMENT WITH ALAMEDA COUNTY OFFICE OF EDUCATION BILLING SERVICES</p>
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