

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of October 24, 2023

ITEM: RELEASE OF SURPLUS ITEM

**PREPARED BY: SCOT JAFFE, DIRECTOR OF MAINTENANCE & OPERATIONS
JACKIE KIM, CHIEF BUSINESS OFFICIAL**

TYPE OF ITEM: CONSENT

PURPOSE: The purpose of this item is for the Board of Trustees to approve the release of surplus materials to be disposed of by Bay Area Surplus in accordance with existing Independent Contractor Services Agreement.

BACKGROUND INFORMATION: The Albany High School music department has a Baldwin grand piano that is no longer in use. It is currently located in the hallway outside of room 20 and presents an egress restriction. Principal McNally has requested that it be removed from the High School. He polled the other school sites and determined that it is not of use to the District. The wheeled cart that the piano rests on will be retained.



DETAILS: At the May 24, 2022 Board of Education meeting, the Trustees approved a service agreement with Bay Area Surplus to dispose of surplus materials in accordance with the California Department of Education Code: Article 14: 17545. A public notice will be posted in the district and on the district website announcing the intent to dispose of surplus items. Bay City Surplus will take photos of the various items and place them on an Ebay auction site to be sold to the highest bidder. Once sold, Bay City Surplus will forward to the district the itemized proceeds from all sales, minus a percentage to Bay City Surplus, which includes fees to Ebay.

In the event of any items not selling, Bay City Surplus will inform the Director of Maintenance and Operations who is then free to dispose of the items in whatever means necessary. Every effort will be made to avoid sending the items to landfill. Bay City Surplus will provide numerous contact sources that would be available to remove the items from district sites, to prevent these items from needlessly going to the county refuse site.

FINANCIAL INFORMATION: As outlined in the services agreement, AUSD will be attempting to dispose of a surplus item and will not incur any fees until the item is sold. Upon the sale of a surplus item, the District will receive a substantial percentage of the sales price.

STRATEGIC OBJECTIVES ADDRESSED:



Objective #1: *Assess and Increase Academic Success. Goal: We will provide a comprehensive educational experience with expanded opportunities for engagement, assessment, and academic growth so that all students will achieve their fullest potential.*



Objective #2: *Support the Whole Child. Goal: We will foster the social and emotional growth of all students, implement an array of strategies to increase student engagement, identify individual socio-emotional and behavioral needs, and apply collaborative appropriate interventions.*



Objective #3: *Communicate and Lead Together. Goal: All stakeholders will collaborate and communicate about decisions that guide the sites and district.*

RECOMMENDATION: The recommendation is for the Board of Trustees to approve the release of the piano as surplus materials to be disposed of by Bay Area Surplus.